## Website Privacy Policy

What does this Policy apply to?

This Privacy Policy applies to all personal information that we collect or that you transmit to us through the website of Hilo Services inc. (hereafter "Hilo"): www.hiloenergie.com. The Policy takes into account the requirements of the <u>Act respecting the protection of personal information in the private sector</u> (CQLR c P-39.1).

The practices stipulated in the Policy concerning the collection, use and communication of your personal information form an integral part of our website <u>Terms of Use</u>. However, they do not apply to other websites that you may use or consult, in particular, through the hyperlinks on our site. The information collected or transmitted in these cases is covered by the privacy policies of the external sites. It is your responsibility to protect your personal information.

What personal information do we collect?

We collect the following personal information:

- Last name
- First name
- Email address
- Postal code
- Address
- Phone number
- Type of housing
- Number of thermostats

We also collect information about you through the interaction of your device (computer, tablet or phone) and our website. For more information, refer to the section "Why do we use cookies or invisible pixels?"

How is your personal information collected?

Your personal information is collected in different ways, such as:

- Our newsletter registration form
- Our contact form
- · Our eligibility form

Why do we use your personal information?

The personal information we collect when you register for our newsletter is used solely to send you offers, news or other relevant information concerning the products and services we provide in the energy sector.

The personal information collected through the forms and functionalities available on our website allows us to establish your identity, customer type (individual, group, organization) and category (residential, business), send you information and supply you with products and services.

The information collected is used solely for the purposes set out in this policy.

Why do we use cookies or invisible pixels?

Our website uses cookies and invisible pixels for various purposes. Cookies are automatically placed on your device (computer, tablet or phone). They collect or store certain information while you navigate our website. Only the cookie's issuer can read the cookie.

Functional cookies generated by our website enable us to manage and optimize presentation of website content based on your navigation preferences (language) and to remember some information that has already been entered. Therefore, it is not recommended that you refuse cookies needed for the use of certain functionalities, such as completion of forms.

We also use analytical cookies to collect the following information:

- your IP address
- your Internet service provider
- date and start/end times of your browsing session
- your region or municipality, determined through your IP address
- your browser type and version
- your operating system type and version
- screen resolution of your device
- language of your browser
- your device type and model (computer, tablet or phone)
- URL address of pages visited on our website
- your activity (clicking, scrolling) on our website
- URL address of the website previously visited
- point of entry (banner, email, social media, print publication, advertiser's website) of your visit to our website

We use <u>Google Analytics</u> and <u>Microsoft Application Insight</u> to analyze the use and performance of our website, provide statistics and determine traffic to its content. This information is

collected and stored by Google and Microsoft Azure on servers that may be located outside Canada, and in the United States in particular.

- Third parties, and in particular <u>Google Display Network</u> or other media partners, may also place advertising cookies on our website to learn about your interests through the content you consult on our website and to personalize advertising on or off our website.
- Our site also uses social media cookies, which allow us to add functionalities to our
  website for sharing content on social media such as <u>Facebook</u>. Clicking the share button
  will install a cookie that connects content consulted on our website to your user account
  for these media.

For more information about accepting or refusing cookies, please refer to the section "What are your choices concerning your privacy?"

Who do we share your personal information with?

Your personal information will not be communicated or marketed without your prior consent, except if required for the application of a law or a court order, or to allow the provision of services by our suppliers who undertake to comply with requirements concerning confidentiality and the protection of personal information.

What are your choices concerning your privacy?

By using our website and its functionalities, you consent to the use of your personal information for the purposes set out in this Policy. You may exercise the following choices at any time:

Change your browser's settings to manage cookies

- <u>Chrome</u>
- Safari
- Firefox
- Internet Explorer
- Edge
- Opera

Deactivate third-party cookies

- Google Analytics
- Facebook
- Companies taking part in the AdChoices program of the <u>Digital Advertising Alliance of</u>
   Canada

How do we protect the confidentiality of your personal information?

Your personal information can be accessed solely by the staff members, mandataries or suppliers of Hilo. who are required to do so in the performance of their functions. We use the following measures to ensure the security and confidentiality of your information:

- SSL Protocol (Secure Sockets Layer)
- Encryption of communications
- ISO 270001 certification of platform
- Network monitoring software
- Computer backup
- Username and password
- Firewall

Use of email

Hilo may contact you by email. However, no personal information or confidential data will be collected or transmitted using this method of communication, which is not entirely secure. We also request that you not transmit your personal information by email.

Your rights and other information

The <u>Act respecting the protection of personal information in the private sector</u> (CQLR c P-39.1) grants you the following rights:

- Confidentiality of your personal information
- Access to your personal information
- Rectification of your personal information if it is incomplete, incorrect or ambiguous, or
  if the collection, communication or keeping of your personal information is not
  authorized by law
- Removal of your email address from our newsletter mailing list by sending your request by email to info@hiloenergie.com

To make a request, refer to the section "Contact us."

You can also refer to the following websites for more information:

- Commission d'accès à l'information du Québec
- Secrétariat à l'accès à l'information et à la réforme des institutions démocratiques

Contact us

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